



IAG Insurance (Thailand) Ltd. T 66 2 207 0266 to 85
 24th Fl., Thanapoom Tower, F 66 2 207 0575 to 76
 1550 New Petchburi Rd., www.iag.co.th
 Makkasan, Ratchtevi
 Bangkok 10400

TRAVEL ACCIDENT INSURANCE

IMPORTANT

Please keep a separate note of this claim reference number and quote it whenever you contact us.

Date:

Dear

PERSONAL EFFECTS, BAGGAGE AND MONEY CLAIM FORM

Here is your claim form as requested. Please complete it fully and return it to us.

Please check that we have correctly stated your name, initial(s), address and post code and amend if necessary.

Our aim is to give you the fastest possible service but to achieve this, we need you to answer **ALL** the questions in detail and to submit documents in support of the claim.

The section below details the documents which we need to deal with your claim and some notes which we would ask you to read carefully when completing the form. Thank you.

VERY IMPORTANT

Please ensure you enclose the following **ORIGINAL** (not photocopied) documents (if not already sent).

- | | | | |
|--|--------------------------|--|--------------------------|
| a) Proof of insurance, such as your Travel Accident Insurance. | <input type="checkbox"/> | d) Please enclose receipts or other evidence of value for the items on the claim form. Estimates for replacement are not acceptable but a suppliers certified copy of an original receipt may well assist. | <input type="checkbox"/> |
| b) For damaged items, including suitcases, please obtain a repairers estimate or confirmation of damage beyond repair. | <input type="checkbox"/> | e) Please ensure that police, airline or other relevant reports are enclosed | <input type="checkbox"/> |
| c) The holiday booking invoice or other evidence of holiday/trip cost. | <input type="checkbox"/> | f) Currency transaction slips for money losses. | <input type="checkbox"/> |

CLAIMS FORM Notes

- 1) Loss or damage caused by a carrier (i.e. airline, coach operator, ferry company etc.) should have been reported to them and a Property Irregularity Report (P.I.R.) obtained, **If you have not reported such damage, please do so immediately or at the latest within seven days**, Please enclose the **ORIGINAL** report together with the ticket(s) and baggage tag(s).
Failure to do so may prejudice you claim.
- 2) Losses or thefts should have been reported to the police within 24 hours. Please enclose their **ORIGINAL** report.
Failure to do so may prejudice you claim.
- 3) The information requested about other insurance policies you may hold is quite routine and will help us process the claim for you. If you are a single person living with your parents, please give details of their insurers. We would ask you to check for any insurance which may be in force on any of the items for which you are claiming including sports equipment, valuables, photographic and video equipment etc.

TELECLAIMS

If you have no objection, in an effort to promote speedier and more customer-friendly claims handling we may find it easier to telephone you during the course of our normal working hours (8am - 6pm) to discuss your claim and/or request further details. Please advise us of any relevant numbers on which you can be reached:



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BLOCK CAPITALS MUST BE USED PLEASE

<p>1. Title: MR/MRS/MISS/MS Surname: _____</p> <p>2. Address: _____ _____ _____ Post Code: _____</p> <p>3. Telephone No. Daytime: _____ Evening: _____</p> <p>4. Occupation: _____ Age: _____</p> <p>5. The destination and country of this holiday/trip: _____</p>	<p>6. a. The date the certificate was issued (this is important): DAY: _____ MONTH: _____ YEAR: _____</p> <p>b. The certificate no and prefix: PREFIX: _____ NO: _____</p> <p>7. The period of your holiday/trip giving total number of days: From: _____ To: _____ Total no. of days: _____</p> <p>8. No. of people covered by this policy: _____</p> <p>9. The tour operator from whose brochure you booked (if relevant): _____</p> <p>10. The day on which your holiday/trip was first booked: DAY: _____ MONTH: _____ YEAR: _____</p>
<p>11. Please advise the exact circumstances of how the loss, theft or damage occurred: (continue over leaf if necessary) DATE: _____ TIME: _____ PLACE: _____ _____ _____ _____ _____</p>	
<p>12. To whom was this incident reported? Please submit report or give reason why not reported: _____ _____ _____</p>	<p>13. Have you received any payment from your resort representative, airline or other source? If yes full details of payee YES <input type="checkbox"/> NO <input type="checkbox"/> _____ Amount ฿ _____</p>
<p>14. Do you have any other form of travel insurance? If so please provide details so we may check any duplicate insurance cover for you DETAILS: _____ YES <input type="checkbox"/> NO <input type="checkbox"/> _____</p>	
<p>15. Please give details of any previous personal property, money losses, thefts or damage claims along with the name of the insurer/adjuster and the reference. This question must be answered. Blanks of N/A will only delay processing your claim. DATES: _____ INCIDENTS: _____ INSURER/ADJUSTER: _____ REFERENCE: _____</p>	
<p>16. Please provide the full name and branch address of your household contents/all risk insurers and a photocopy of your up to date policy schedule. Where the insurance is incorporated as part of your mortgage, please supply the name and branch address of the bank/building society concerned as well as the mortgage account number, Please ensure these are supplied for each claimant. Failure to provide this information could delay and / or limit your claim. Name: _____ Address: _____ Policy number: _____ Mortgage account number: _____</p>	

